

Noxubee County School District



**Noxubee County School District
37 Gandy-Tindal Road- Box 7
Macon, MS 39341**

Contact Information:

Project Administrator: Wendi Dancy Clark

Telephone: 662-726-5411

E-mail: wdancy@ourncsd.org

RFP 2024-04

Title: SY23-24 Tutoring Support to Students

Issue Date: Wednesday, April 10, 2024

Submission Deadline: Monday, May 27, 2024

Time: 10:00 a.m. (Central Standard Time)

**PLEASE SUBMIT ORIGINAL RFP DOCUMENTS IN THE FORMAT/DESIGN ISSUED
ALONG WITH OTHER SUPPORTING DOCUMENTS ATTACHED TO THE
PROPOSAL, BY MAIL, HAND DELIVERY, OR BY UPLOADING TO:**

wdancy@ourncsd.org

If you would like the tabulation for this RFP after Board Approval, please submit a written request to the Office of Federal Programs, attention Wendi Dancy Clark at wdancy@ourncsd.org

PROPOSAL FORM

**Board of Trustees
Noxubee County School District
Macon, Mississippi**

Ladies and Gentlemen:

I/We propose to furnish and deliver all items and/or to perform all services according to all sections of this RFP document (Proposal Form, Instructions and Conditions, detailed written Specifications, and Addendum if applicable) and in the quantities at the indicated prices, as called for in the document(s). All quantities indicated have been checked very closely, and both unit price and total price (where requested) have been submitted with the understanding that we shall be responsible for making complete and satisfactory delivery accordingly, within the time frame agenda (if applicable).

All items contained in this RFP shall be as specified or NCSD-approved equal. If any item(s) proposed is other than as specified, a complete and detailed cut and description for each item(s) must accompany the RFP if the item(s) is to be considered. Please carefully read each section of this RFP.

Acceptance of Proposals:

The Noxubee County School District reserves the right to:

- Have sole discretion to waive minor irregularities in proposals. A minor irregularity is a variation from the proposal that does not affect the proposal gives one offeror an advantage or benefit not enjoyed by other offerors, or adversely impacts the interests of the school district.
- Accept the "lowest and best" RFP, which, in their judgment, assures NCSD of the product(s) or service(s) with the best performance and the highest level of function, quality, and value.
- Not accept the lowest- priced proposal. Proposals that do not comply with the requirements stated within this RFP are subject to disqualification. Proposals that do not meet the deadline date/time will be returned to the vendor unopened.
- Request additional information or conduct discussions with one or more respondents after the RFP deadline to secure a final selection to award RFP should such action be in the best interest of NCSD.
- See Pages eleven (11) and twelve (12) for further instructions

I/WE UNDERSTAND AND AGREE THAT NEITHER THE AWARD OF THIS RFP TO ME/US BY THE DISTRICT'S BOARD OF TRUSTEES NOR RECEIPT BY ME/US OF A NOTICE OF ACCEPTANCE OF THIS RFP SHALL CONSTITUTE THE MAKING OF A CONTRACT BETWEEN NCSD AND ME/US, WHICH SHALL BE CONDITIONED UPON THE EXECUTION BY BOTH NCSD AND ME/US OF A FORMAL, WRITTEN AGREEMENT.

RESPECTFULLY SUBMITTED,

COMPANY _____

ADDRESS _____

PHONE _____ FAX _____

E-MAIL ADDRESS _____

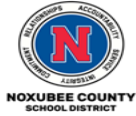
PRINTED SIGNATURE _____

WRITTEN SIGNATURE _____

TITLE _____

DATE _____

CIRCLE THE OPERATING STATUS OF YOUR BUSINESS AS INDICATED: WOMAN OWNED NON-MINORITY MINORITY



REQUEST TO ADD VENDOR

Post Office Box 7 - Macon, Mississippi 39341
Email: hglenn@ournscsd.org

School/Department Requesting Vendor Addition _____

To be completed by Vendor:

Please complete all sections and email or fax them back to (662) 726-2800.

Will your company accept purchase orders? Yes No

Note: An original NCSD purchase order is required for all material purchases. Do not accept any order without a purchase order.

Are you an employee of the Noxubee County School District? Yes No

Product Line _____

PARENT COMPANY NAME: _____

Doing Business As (dba) NAME: _____

Order Address: _____

City: _____ State: _____ Zip: _____

Physical Address: _____

City: _____ State: _____ Zip: _____

REMITTANCE ADDRESS:

Vendor Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____

Phone: (____) _____ Fax (____) _____

Email Address: _____

Parent Company Tax ID# _____

D/B/A Federal Tax ID/Social Security #: _____

Select One

Minority Code:

This information will be used to track purchases from minority vendors.

Woman & Minority Minority

Non-Minority Woman

Select One

Type of Entity

Individual/Sole Proprietor Corporation

Partnership Other _____

*****NCSD accepts no responsibility for orders filled without a valid purchase order.**

Submitted By: Signature _____ Date _____

FOR INTERNAL USE ONLY

Vendor Number: _____ 1099: Yes No Completed By: _____

_____ Date: _____

The company's W-9 must accompany this form for IRS purposes and a Certificate of Insurance for not less than \$1,000,000 as stated in Mississippi Code Section 31-7-139v)

The Board of Trustees of the Noxubee County School District (hereafter referred to as "NCSD") is soliciting sealed, written formal Requests for Proposals (RFP) from qualified vendors (hereafter referred to as "Vendor") for the purchase of furniture, equipment, supplies, materials, labor or services as outlined in the following specifications. Sealed RFP shall be received by NCSD in the Federal Programs Office of the Noxubee County School District, 37 Gandy-Tindal Road, Macon, Mississippi, until the time specified on the RFP Opening Schedule (front page of the formal RFP document), at which time all RFP shall be publicly opened and read aloud. Neither dating of the RFP form nor placing the RFP in the mail by this date shall meet legal requirements; the formal RFP document must be **received in the Federal Programs Office** of the Noxubee County School District on or before the date and time stated.

NCSD reserves the right to reject any and all RFPs received and to waive any and all informalities. Vendors are encouraged to read all sections of this RFP document very carefully before submitting an RFP proposal. Any agreement generated due to an award may be terminated by the District without cause upon one week's prior notice to the vendor.

Vendors must provide a current copy of their company's Certificate of Insurance with Workers Compensation included in the coverage for not less than \$1,000,000.00 dollars. NCSD must be listed as an insurer under the coverage provided. It is imperative that this insurance is maintained throughout the duration of the contract. This coverage must be submitted and kept on file with NCSD.

It is the basic philosophy of NCSD to extend equal consideration to all responsible vendors and ensure unbiased judgment in determining whether their product or service meets the specifications and the educational needs of the school district. NCSD shall fairly evaluate all formal RFP proposals submitted and base all decisions on the "lowest and best" RFP concept, purchasing only those products and/or services that meet the specifications as written. All decisions rendered shall strive to achieve the greatest value from every tax dollar expended. NCSD shall make no discrimination based on race, color, creed, religion, or national origin in either the product evaluation process or in transacting business with Vendors or Vendor representatives.

The advertising and publishing of this RFP have met all legal requirements (Mississippi Code of 1972, Annotated, §31-7-13); hence, the requirement to offer public notice of NCSD's intent to solicit RFPs via this RFP document has been satisfied.

This document is to serve as an invitation to all qualified vendors to extend to NCSD an offer for the sale of all products and/or services specified herein. It is the purpose of this RFP document to clearly define "open" and "competitive" product or service rfp specifications. All items on this RFP are to be **as specified or NCSD approved equal**.

Addendum: The vendor shall acknowledge the receipt of any addendums which were issued during the course of this RFP. If specified in the text of the addendum, in addition to acknowledging receipt of the addenda below, the addenda may require additional information required for the RFP (e.g., pricing), in which case the Add RFP Addendum shall not only be acknowledged below but shall be completed and attached to the RFP at the time the RFP proposal is submitted. Receipt of the following Addendum issued during the course of this formal RFP is hereby acknowledged:

It is acknowledged that this rfp proposal consists of the following sections: **PROPOSAL FORM, INSTRUCTIONS AND CONDITIONS, SPECIFICATIONS** and any **ADDENDUM** (if applicable).

| | | | |
|-----------------|--|------|--|
| Addendum Number | | Date | |
| Addendum Number | | Date | |
| Addendum Number | | Date | |
| Addendum Number | | Date | |

Net Prices

In all cases, prices quoted are to be net including all applicable discounts. A separate price shall be offered for each item and not in combination with other items (unless the grouping of items is otherwise allowed as defined in the specifications). Unit price shall prevail in case of a conflict between unit and total price (extension); written price shall prevail in case of a conflict between written and enumerated pricing. Vendors are instructed to **round off all unit pricing and extensions to the nearest whole cent, i.e., round the pricing to two places to the right of the decimal point only**. NCSD will only accept pricing that is stated in this manner. All items for which pricing is submitted that is other than two places to the right of the decimal shall be accepted; however, all digits beyond a whole cent (more than two places to the right of the decimal) shall be ignored in the RFP analysis process, and the unit price indicated on the purchase order shall be to the nearest whole cent for each item involved.

Payment and Invoicing

Unless otherwise indicated in the detailed specifications of this RFP document, NCSD shall make remittance in a **single lump sum** payment **following satisfactory delivery of all items** listed on the purchase order or following satisfactory performance (final inspection) of all services as specified in the contract. NCSD remits by "completed purchase order" only; remittance shall not be made upon receipt of partial shipments or performance or the receipt of invoicing for same, but only after all items included on the purchase order or contained in the contract are delivered and/or satisfied.

It is mutually understood that invoices submitted against Multi-Year or Open Purchase Orders, remittances are processed based on the contracted scheduled agreement prior to the purchase order being generated. Only **Multi-Year and Open Purchase Orders** have multiple invoices received for remittance for payment. Professional Services, materials, and other such services; invoices are submitted for payment in intervals following satisfactory delivery of ALL services and /or performance of ALL services indicated in the contracted agreement between said vendor and NCSD for that time period, following inspection, if applicable. **Any freight/shipping cost that may be incurred for tangible items, such as books, pamphlets, handouts, materials needed for presentations, etc., must be included in the total price proposal price submitted if applicable.**

Performance Penalty

The Vendor is subject to a 10% penalty on this agreement for the 2023-2024 school year if the academic objectives of this agreement are not satisfied. The District will withhold 10% of the total contract for final payment to be made after the academic objectives are satisfied.

Default and Delays

Upon failure of the Vendor to deliver all of the items ordered or to render service, within the time set or allowed, the successful Vendor shall be considered in default, in which case NCSD reserves the right to terminate the purchase order or contract and to purchase similar supplies, services, or furniture and equipment, on the open market or secure the manufacture, delivery, and installation thereof by contract or otherwise. The Vendor shall be charged with any cost occasioned by NCSD whether the said cost is the same as originally accepted or any excess cost.

Damage to School Property

Any damage or loss to NCSD property as a result of any action by the Vendor in the delivery, execution or performance of any item or service stated in these specifications shall be repaired or replaced to the satisfaction of designated NCSD personnel, at the Vendor's cost, within a reasonable time.

Guarantee

Each Vendor, by presenting an rfp under these specifications, binds himself to make positive that all goods are fully up to the standards set by the specifications. Should it be discovered within a reasonable period of time from the date of purchase order or contract that such goods or services are not up to standard, NCSD shall have the right to have such goods or services replaced by others conforming to the standard requirements and the entire expense be borne by the Vendor. The Vendor shall agree to guarantee and warrant all equipment provided as a result of this RFP for a period equal to the stated guaranty/warranty in the specifications. All such warranties shall provide coverage as indicated in the specifications.

Acceptance and Award of RFP Proposals

The Vendor's RFP proposal, once submitted and accepted as a valid RFP by NCSD, shall be deemed by both parties to constitute a legal and binding offer on the part of the Vendor to sell to NCSD as per the terms of the RFP specifications, all products and/or services contained therein. RFP proposals are subject to acceptance by NCSD at any time within forty-five (45) calendar days following the RFP opening date. Consequently, all price quotations shall be effective for a minimum of forty-five (45) calendar days and a maximum period as indicated in the specifications. All RFPs must be valid for the effective dates stated in the specification, if applicable.

Award of contract shall be made to the responsible Vendor whose RFP, conforming to the specifications, is deemed to be the most advantageous to NCSD, price and all other factors considered. The Vendor acknowledges the right of NCSD to reject the RFP, in part or in total, if the Vendor fails to submit the data required in the specifications, or if the rfp is in any way incomplete or irregular. Under no circumstances may a Vendor deliver, install, or perform any service as specified in these specifications without written authorization from NCSD (i.e., a duly issued purchase order or signed contract). All RFPs shall be approved by the Board of Trustees prior to the final award.

The Vendor shall be issued a purchase order document, which shall be deemed acceptance of the RFP proposal offer made by the Vendor, for all items and/or services approved by the Board of Trustees and awarded as a result of this RFP. However, if in the opinion of NCSD, a contract document is required to authorize the award of the RFP, Vendor agrees to sign and execute all such contract documents as required in the written specifications. NOTE: If Vendor policy requires that NCSD sign Vendor contract documents, a sample of all such documents shall be included with the RFP proposal and shall become a part of the Vendor's RFP proposal.

All awards are based on the availability of funding. In the event of a reduction of funds, this award can be rescinded at any time.

Proposal Cover Page

VENDOR INFORMATION

Name and Title _____

Company Name _____ Date _____

SUBMISSION COVER SHEET AND CONFIGURATION SUMMARY

By my signature below, I hereby represent that I am authorized to and do bind the offeror to the provisions of the attached proposal. The undersigned offers and agrees to perform the specified personal and professional services in accordance with provisions set forth in the Request for Proposals. Furthermore, the undersigned fully understands and assures compliance with the Conditions of Solicitation and Standard Terms and Conditions contained in the RFP. The undersigned is fully aware of the evaluation criteria to be utilized in vendor selection for approval. I further certify that _____ is an authorized dealer in good standing of the products/services included in the proposal submitted in response to the RFP.

Authorized Signature

Date

Printed Signature

CONFIGURATION SUMMARY

Vendor must provide a summary of the main component of services offered in this proposal using 100 words or less.

ASSURANCES AND SIGNATURE FORM

In submitting this application, I certify that:

1. The organization will comply with applicable federal, state, and local policies and procedures.
2. Services will be provided under the supervision of highly qualified teachers and/or administrators.
3. The organization will maintain professionalism and confidentiality.
4. The organization is fiscally sound and will be able to complete services to the local educational agency.
5. The organization will ensure that the services provided are aligned the Mississippi Curriculum Frameworks and scientifically research based practices.
6. The organization will comply with applicable federal, state, and local health, safety, and civil rights laws.
7. Provisions that subject all individuals employed by or otherwise associated with the approved provider, including volunteers, support staff, etc., who have direct contact with students, to the fingerprint and criminal history record check contained in law, including, Education Laws 305(30), 1125(3), 1604(39), 1604(40), 1709(39), 1709(40), 1804(9), 1804(10), 1950(4)(11), 1950(4)(mm), 2503 (18), 2503(19), 2554(25), 2554(26, 2590-h (20), 2854(3)(a-2), 2854(3)(a-3), and 3035.
8. All services will be secular, neutral, and non-ideological.
9. The organization will provide the local educational agency with information regarding implementation of proposal initiatives in increasing achievement, in a format, and to the extent practicable, a language or other mode of communication such that district personnel, parents / legal guardians, and community members can understand.

The undersigned hereby certifies that I am an individual authorized to act on behalf of the organization in submitting this application and assurances. I certify that all of the information provided herein is true and accurate, to the best of my knowledge. I understand that the discovery of deliberately misrepresented information contained herein may constitute grounds for denying the applicant's request for approval.

Name of Organization

Printed Name of Authorized Representative

Signature of Authorized Representative

Date Signed

*For Educational/Instructional proposals



NOXUBEE COUNTY
SCHOOL DISTRICT

INDEPENDENT CONTRACTOR DEBARMENT VERIFICATION FORM

(Please print clearly or type)

***Appropriate signatures shall certify statements below.*

FEDERAL DEBARMENT CERTIFICATION:

| | |
|---|--|
| Subgrantee's/Contractor's Name | |
| Authorized Official's Name | |
| Complete Address | |
| Contact Number | |
| Are you currently registered to do business in the State of Mississippi? (Yes or No) If yes, attach supporting documentation of registration status. If, no please register and provide documentation of registration status. (State/Other fund requirement) | |

CONTRACTOR hereby certifies that at the execution of a contract with the Noxubee County School District (NCSD) that the CONTRACTOR is not on the list for federal debarment on www.sam.gov – System for Award Management.

STATE OF MISSISSIPPI REGISTRATION:

CONTRACTOR hereby certifies that at the execution of a contract with the Noxubee County School District (NCSD) that the CONTRACTOR is not on the list for debarment on www.sos.ms.gov for doing business with the State of Mississippi or with any Mississippi State Agency.

PARTNERSHIP DEBARMENT CERTIFICATION:

CONTRACTOR hereby certify that all entities who are in partnership through this contract or grant with the Noxubee County School District (subcontractors, subrecipients, et al.) are not on the federal debarment list on www.sam.gov – System for Award Management or the State of Mississippi debarment list. Proof of documentation of partnership verification with SAM shall be kept on file and the debarment status shall be checked prior to submission of every contract/subgrant and modification to NCSD.

Original Signature of Contractor or Authorized Official

Date



**NOXUBEE COUNTY
SCHOOL DISTRICT**

INDEPENDENT CONTRACTOR DEBARMENT VERIFICATION FORM

(Please print clearly or type)

***Appropriate signatures shall certify the statements below.*

FEDERAL DEBARMENT CERTIFICATION:

| | |
|--|--|
| Subgrantee's/Contractor's Name | |
| Authorized Official's Name | |
| Complete Address | |
| Contact Number | |
| Are you currently registered with www.sam.gov (Yes or No) If yes, attach supporting documentation and DUNS number must be Active with open access. (Federal fund requirement) | |
| Are you currently registered to do business in the State of Mississippi? (Yes or No) If yes, attach supporting documentation of registration status. If not, please register and provide documentation of registration status. (Federal and State/Other fund requirement) | |

CONTRACTOR hereby certifies that at the execution of a contract with the Noxubee County School District (NCSD), that the CONTRACTOR is not on the list for federal debarment on www.sam.gov – System for Award Management.

STATE OF MISSISSIPPI REGISTRATION:

CONTRACTOR hereby certifies that at the execution of a contract with the Noxubee County School District (NCSD), that the CONTRACTOR is not on the list for debarment on www.sos.ms.gov for doing business with the State of Mississippi or with any Mississippi State Agency.

PARTNERSHIP DEBARMENT CERTIFICATION:

CONTRACTOR hereby certifies that all entities who are in partnership through this contract or grant with the Noxubee County School District (NCSD) (subcontractors, sub-recipients, et al.) are not on the federal debarment list on www.sam.gov – System for Award Management or the State of Mississippi debarment list. Proof of documentation of partnership verification with SAM shall be kept on file and the debarment status shall be checked prior to submission of every contract/subgrant and modification to NCSD.

Original Signature of Contractor or Authorized Official

Date

**The Project is being supported with federal funds*

Submission of RFP Proposals Instructions if not emailed to the email address listed:

- **Responses, once completed, should be placed in an opaque, sealed envelope**
- **On the outside of the envelope, list the Company's name/address, RFP number, title, opening date and addressee information as they appear in the RFP proposal that the response may be accurately delivered and registered upon receipt. A designated official who is a legal representative of the Company must list required signatures where noted prior to submitting sealed proposal.**
- **Failure to comply with the above submittal instructions will cause proposals not to be registered or cataloged to the appropriate file or received timely. The original documents must be displayed in front of all copies submitted by interested parties.**
- **Please submit Original RFP Documents in the Format Outlined along with six (6) Copies and any Documentation submitted with the Proposal when Mailed or Hand Delivered to:**
- **Any proposal not received by the stated deadline/time will not be considered and/or opened. The proposal will be returned to the Vendor at the Vendor's expense.**
- **The District accepts no liability for late submissions due to the actions of the United States Postal Service, Federal Express, United Parcel Service or any other delivery methods.**

The cover page is to be placed on the very front of the vendor's submitted proposal. If this page is not displayed when the proposal opens, it will not be acknowledged or allowed to be presented or evaluated. Place this page on the very front of the submitted documents. This is required on all submitted proposals, whether mailed, hand-delivered, or uploaded electronically. The submitted proposal must be signed by an authorized official to bind the offer or to the proposed provisions.

Proposals received after the due date and time will NOT be considered. Incomplete proposals will not be accepted in the evaluation process and will not be returned for revisions. No faxed copies will be accepted.

Please submit the proposal when mailed or hand-delivered to the below address:

**Noxubee County School District
Federal Programs Office
Attn: Wendi Dancy Clark
P.O. Box 7
37 Gandy-Tindal Road
Macon, MS 39341**

Or

The mailed or hand-delivered proposal must include the Original and six (6) copies. Proposals may be uploaded to wdancy@ourncsd.org before the designated date and time.

Please follow the proposal submittal instructions.

For this proposal to be accepted for evaluation, all information must be completed, and all instructions must be followed.

All proposals must be delivered to the NCSD Office of Federal Programs, 37 Gandy-Tindal Road, Macon, MS 39341, by 10:00 a.m. on the bid opening date.

SY23-24 Tutoring Support to Students

1.0 Introduction

The Noxubee County School District's instructional philosophy ensures that maximum learning takes place in a safe and positive environment. Teachers serve as positive role models, mentors, and contributing team members who adhere to and enforce district and school policy. Teachers will use the district's instructional delivery model to ensure effectiveness and consistency.

Instruction is student-centered and focused on the goal of mastering the curricula of the district, which is aligned with state standards and frameworks. Important elements of quality instruction include, but are not limited to, implementation of the district curricula, teaching to the objectives, utilizing effective methods of delivery, assessing, re-teaching, and providing expanded opportunities in the learning process.

All training must be aligned with the standards of the Mississippi Department of Education and the Mississippi College and Career Readiness Standards. The professional development provided to teachers must give them the tools needed to prepare their students for state-mandated tests, high school completion, and post-secondary education.

Objective #1 of the NCSD Strategic Plan

NCSD's objective is to enhance student achievement through accountability, academic growth, and effective instruction. This includes strategic planning for high-quality instruction (Objective 1.1), implementing professional development initiatives to support instructional quality (Objective 1.2), and evaluating teacher performance using the Mississippi Professional Growth System Teacher Growth Rubric (Objective 1.3). Additionally, the NCSD aims to monitor both student and teacher attendance through the current Student Information System (SIS) (Objective 1.4).

NCSD is committed to excellence by empowering and challenging all students to be innovative and proactive while striving to achieve college and career readiness for the 21st century. In order to empower all students to become productive citizens, we must embrace schooling that is radically different from current and past practices. Innovation will be encouraged in classrooms, schools, out-of-school times, and across the district as space is created for new ideas and ways of "doing school." Through the strategic initiatives outlined below, we will encourage teaching and learning that is relevant and personalized to students' interests, responsive to their identities, and reflective of the types of critical thinking and collaborative problem-solving required by tomorrow's world.

Scope of Work

The Noxubee County School District (NCSD) is seeking a vendor to assist the district in providing high-quality English Language Arts (ELA), Math, Science, and/or US History tutoring for students.

Below are the criteria that each proposal must meet to be considered for the evaluation process:

- The tutoring/instructional support should be evidence-based and developed to meet the rigor and on-grade level expectations of the English Language Arts (ELA), Math, Science, and/or US History.
- The tutoring/instructional support should have coherence. The progression from grade to grade should demonstrate prerequisite skills and what students should know and be able to do by the end of each lesson/unit.
- The tutoring/instructional support should contain strategies and materials to help build the students' conceptual understanding.
- The tutoring/instructional support should be designed to include fluency and procedural skills needed for each standard.
- The tutoring/instructional support should be designed with appropriate pacing and application.
- The tutoring/instructional support should include a variety of teaching strategies to accommodate diverse learning styles. This includes models, a variety of questions and questioning techniques, checks for understanding, formative assessments, flexible grouping, opportunities for student-led conversations, and immediate feedback.
- Tutoring/instructional support should support mathematical discourse, support for diverse populations (i.e., SPED and EL), and make relevant connections to cultural responsiveness.
- Resources could include digital accessibility to resources for students.
- Resources should also include a variety of embedded formative and summative assessment options with rubrics, answer keys, and scoring guidance.
- Initial and ongoing support could be provided to ensure resources are implemented with fidelity to yield successful outcomes.

Lead Partner(s) will work with students in English Language Arts (ELA), Math, Science, and/or US History by designing and providing high-quality tutoring/instructional support focused on improving program implementation, alignment of program standards to Mississippi College and

Career Readiness Standards, and delivering the written, taught, and assessed curriculum to increase student success.

The partners(s) must focus on the standards, skills, and best practices needed to improve the schools' accountability ratings (as defined by the Mississippi Department of Education's Performance Accountability System) by at least one letter grade. Services must include an approved evaluation plan outlining valid data that will be used to measure the effectiveness of the services performed relative to the amount of investment in the services. Also, the services must require partner(s) to review and evaluate students' work samples to improve instruction, i.e., projects, performance tasks, etc. The partner(s) must provide data analysis of the tested grades at contracted schools and provide a detailed plan of how the partner support services will positively increase student achievement and overall school academic outcomes.

Desired Measurable GOALS:

By partnering with a proven provider to offer the above support for students, Noxubee County School District aims to achieve the following outcomes:

1. The number of students successfully completing specific courses/programs will increase by 5%.
2. Rates of students passing specific course or program assessments will increase by 5%.
3. Develop and improve students' instructional capacity to understand specific courses or programs by increasing their understanding of evidence-based practices to meet the needs of students, as evidenced in pre-post assessments of participants.

Noxubee County School District is requesting that each interested vendor prepare a response to this proposal in the following manner:

- Based upon desired **Measurable Goals** and **Scope of Work**, prepare a detailed proposal that outlines how your organization will support Noxubee County School District to support middle and/or high school students with English Language Arts (ELA), Math, Science, and/or US History instruction.
- The following areas of support must be addressed in your proposal as it pertain to English Language Arts (ELA), Math, Science, and/or US History support for students:
 - Deliver tutoring/instructional support aligned to the district's curriculum and program/course-specific curriculums, using effective, proven strategies for students;
 - Assess student learning and growth with a variety of program/course-specific assessments as well as classroom, district, and state assessments;
 - Use assessment data to drive instructional decisions;

- Communicate strengths and weaknesses of program/course implementation to teachers, administrators, and others as appropriate.
- Integrate program-specific curriculums with the district’s curriculum, using evidence-based, proven strategies for the students;
- Experience in successfully supporting English Language Arts (ELA), Math, Science, and/or US History implementation of specific programs or courses; and
- Services must include an instrument to measure the effectiveness of the services performed relative to the amount of the investment in the services.

Project Overview

- Partner(s) will work with students in English Language Arts (ELA), Math, Science, and/or US History by designing and providing tutoring/instructional support focused on alignment with programs/courses standards of the Mississippi College and Career Readiness Standards, and delivering the written, taught, and assessed curriculum of specific programs/courses to increase student success in these specific disciplines or programs; and
- Partner(s) must provide specific course or program implementation assessments and reports;

Declaration of an Emergency (local, state, national)

In the event of a local, state, or national emergency, the lead partner must be able to provide teacher support and/or professional development virtually. A virtual session is 4-5 hours long, and the consultant must have 10 – 25 participants.

Service Provider(s) Requirements

- A written plan outlining how the organization will improve outcomes in implementing specific courses or programs;
- A written plan outlining how the body of work will be accomplished, inclusive of goals and outcomes;
- An evidence-based framework/model and resources for increasing student performance specific to a particular program or course and support;
- A program/course implementation specific pre/post assessments; and
- Written reports and onsite implementation briefings for the superintendent, specified district-level administrators, and/or building-level administrators.

Circle the specific area(s) in you are requesting to provide services:

ELA

Math

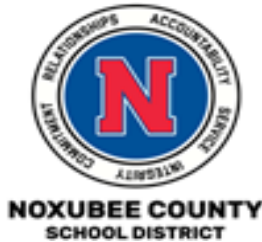
Science

US History

For questions contact:

Noxubee County School District
37 Gandy-Tindal Road
P.O. Box 7
Macon, MS 39341
Attn: Wendi Dancy Clark, Federal Programs Director
662-726-5411
wdancy@ourncsd.org

Noxubee County School District Proposal Submission Cover Page



Noxubee County School District
P. O. Box 7
37 Gandy-Tindal Road
Macon, MS 39341

RFP Proposal # _____

RFP Title _____

Submission Deadline Date and Time: _____

Participating Vendor Name _____

Address _____

Hand written Signature _____

Addendums Acknowledge Yes _____ or No _____

Combined Proposal Total Cost _____

This cover page is to be placed on the very front of the vendors submitted proposal. In the event that this page is not displayed when the deadline opening date occurs; it will not be acknowledged or allowed to be presented. Place this page on the very front of the submitted documents. This applies to all submitted proposals whether mailed, hand delivery or electronically emailed.